COVID Clinic Volunteer - Door Greeter

## What Door Screener Does

* Uses the **Clinic Schedule for Door Screener** to check in patient and document COVID screening questions
* Regular surface cleanings - check in surface, door handles

## Process

* **Hi there! Can I have your name?**
* Document arrival time, but asks them to wait in their car if they are >10 minutes early and we have people waiting to get their shot
* **We still have a few people ahead of you and you're more than 10 minutes before your appointment. Can you just have a seat right there/go back out to your car (if it’s 15 minutes or more early)**
* **I now have to screen you for COVID**
* Ask COVID screening questions
* **Great - just to remind you, you’ll have to stay about 10 minutes after your shot for observation. The whole process should take 30 minutes**
* **Please head into the check in area where it says STEP 2 and get your insurance cards ready**